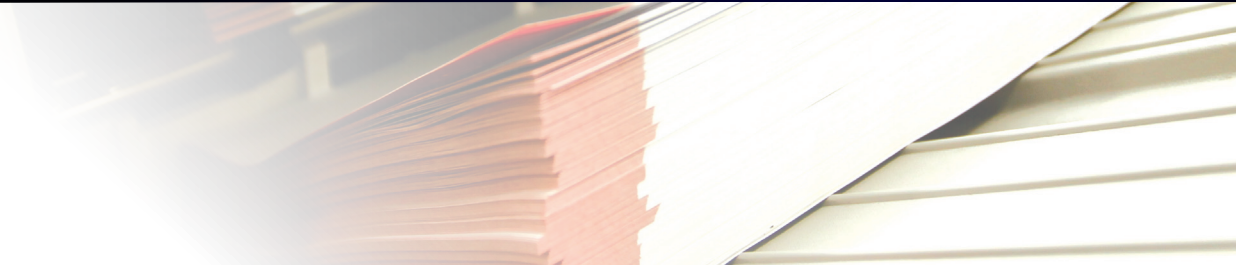


# LASER PRINTING



## Paper Specifications:

- Sizes: 5.5" x 8.5" to 12.6" x 18.5"

(140 mm x 216 mm to 320 mm x 470 mm—SRA3)

## • Weights:

- Coated: 60 lb text to 12 pt cover (90–250 gsm)
- Uncoated: 38 lb book to 90 lb cover (56–245 gsm)

## • Paper Types:

- Coated: gloss, silk, matte
- Uncoated: book, text, bond, cover, Bristol, index offset
- Specialty: tabs, envelopes, preprinted offset forms

***Most importantly it must be laser compatible stock.***

## As for the file types:

Comma delimited  
Tab delimited  
Excel spreadsheet  
Access database  
Foxpro database  
Text fixed length

These are the most common.

For the print checklist the most important for us is that it is laser compatible stock and the pre-printed ink has been allowed to dry.

